

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in F/05 and F/07 in the Easterhouse Campus at 5pm on Monday 10 October 2022

- 1. Sederunt**
- 2. Apologies**
- 3. Declarations of Interest**
 - a) Interest¹
 - b) Connection²
- 4. Minute of the Previous Meeting held on 29 August 2022 (*For Approval*)**
(copy attached)
- 5. a) Matters Arising from the Previous Meeting held on 29 August 2022**
 - b) **Matters Arising / Action List (*For Noting*)**
 - i) **Board of Management Action Log as at October 2022**
(copy attached)
 - ii) **Board of Management and Standing Committee Action Log**
[Board of Management Action List - 2022 - 2023.xlsm](#)
- 6. Presentation**
College Brand
Report by Vice Principal Operations and Commercial Manager
(copy attached)

Standing Items
- 7. a) Chair's Report (*For Information*)**
Report by Chair
(verbal)
 - b) **Principal's Update Report (*For Noting*)**
Report by Principal
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

- c) **Student Association Priorities Update (For Approval)**
Report by Student Association Presidents
(copy attached)
- 8. **Draft Standing Committee Minutes (For Information)**
NOT IN THE PUBLIC DOMAIN
 - a) **Draft Audit and Risk Committee – 6 September 2022 – NOT IN THE PUBLIC DOMAIN**
 - b) **Draft Learning and Teaching Committee – 14 September 2022- NOT IN THE PUBLIC DOMAIN**
 - c) **Draft Finance and Resources Committee – 20 September 2022 - NOT IN THE PUBLIC DOMAIN**
(copies attached)
- Items for Approval and Endorsement**
- 9. **Financial Forecast Return Update - NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Head of Finance
(copy attached)
- 10. **College Operating Plan and Approval to Consult – NOT IN THE PUBLIC DOMAIN**
Report by Principal
(copy attached)
- 11. **Student Activity and Outcomes Review and Quality Enhancement Priorities – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)
- 12. **Annual Health & Safety Report 2021/22**
Report by Health and Safety Manager and Principal
(copy attached)
- 13. **Board of Management Self-Evaluation Outcomes 2021/22**
Key Action Points and Board Development Plan – Follow Up
Report by Secretary to the Board of Management
(copy attached)
- 14. **Alcohol, Drugs and Substance Misuse Policy**
Report by Director of People and Culture
(copy attached)
- 15. **Corporate Services Framework**
Report by Director of Corporate Services
(copy attached)
- 16. **Financial Regulations**
Report by Vice Principal Operations
(copy attached)

Items for Noting

17. **Progress Against Strategic Priorities and Transformation & Renewal Plan Objectives Academic Year 2021-22**
Report by Principal
(copy attached)
18. **2022-23 Recruitment Update -NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)
19. **Management Accounts to 31 July 2022 – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Head of Finance
(copy attached)
- Risk, Equality and Data Protection – Discussion**
20. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
21. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
22. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
(copy attached)
23. **Closure**
24. **Date of Next Meeting**
Monday 12 December 2022, room WG1 and WG2, Springburn Campus
25. **Dates for the Diary**
 - **College Graduation Ceremony: Friday 28 October 2022, City Halls – 2 sessions, 1pm and 4.30pm**
 - **Board Development Session on Power Bi and Scorecard followed by a Board Dinner – 6 December 2022 at 5pm in the College's East End Campus**
26. **All Press Releases relating to the College are available to view on the Board Portal via the following link:**
[Press Releases 2022-23](#)